

Enterprise Standard Reports Upgrade: June 10, 2013 – Article #1

- Who is affected?** All agency and higher education institution users who log in to Enterprise Standard Reports to access the Budget, Financial, Travel Expense Management System (TEMS), Office of Minority Women Business Enterprise (OMWBE) and Daily Reports.
- What is happening?** The Department of Enterprise Services (DES) Enterprise Reporting (ER) Team will be upgrading the SAP Business Objects Enterprise Reporting Standard Reports to the same reporting platform used for Web Intelligence (WebI) reporting (version 4.0). As part of this upgrade, the current user interface (ePortfolio) to the ER Standard Reports will be replaced by a reporting portal with a new look and feel.
- Why we are upgrading?** The Business Objects ePortfolio user interface was customized and implemented in 2005. SAP bought Business Objects in 2007, and ePortfolio is no longer supported by SAP.
- Upgrading the reporting platform to the current supported version and building a new reporting interface will sustain customer usability, maintenance capability, and reliability. This will result in a more stable, reliable and better performing tool. It also will allow us to consider more potential uses of the tool in the future.
- What is affected?** Only Standard Reports will be moved during this migration; however, the Web Intelligence environment will also be unavailable when the reports are being migrated.
- When will it happen?** Both the Enterprise Reporting Standard Reports and WebI environments will be taken offline for this upgrade at 5 p.m. on Friday, June 7, 2013, and will be back online by 7 a.m. on Monday, June 10, 2013.
- What to expect?**
- Your user ID and password will be migrated to the new environment.
 - All report instances will be migrated over to the new environment.
 - All recurring reports will continue to run on set schedules.
 - The system will require a new print control (see technical requirements section on the next page)
- Training is available!** We encourage you to register and attend a short training session to become familiar with the new “look and feel” for running reports. Transition training demos will be held at the 1500 Jefferson Building in Olympia. Dates and times are:
- Tuesday, April 30, 2013 8 to 11 a.m.
 - Tuesday, April 30, 2013 1 to 4 p.m.
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- Wednesday, May 1, 2013 8 to 11 a.m.
- Thursday, May 2, 2013 1 to 4 p.m.
- Tuesday, May 7, 2013 8 to 11 a.m.
- Thursday, May 16, 2013 8 to 11 a.m.
- Thursday, May 23, 2013 8 to 11 a.m.
- Thursday, June 6, 2013 1 to 4 p.m.
- Wednesday, June 12, 2013 1 to 4 p.m.
- Thursday, June 20, 2013 8 to 11 a.m.
- Wednesday, June 26, 2013 8 to 11 a.m.
- Wednesday, June 26, 2013 1 to 4 p.m.
- Thursday, June 27, 2013 8 to 11 a.m.
- Thursday, June 27, 2013 1 to 4 p.m.

If you are interested in transition training, please register for “DES - Enterprise Reporting Standard Reports Transition” in the [Washington State Learning Management System](#).

Are there any technical requirements?

Visit the Enterprise Reporting [Maintenance and Upgrade Website](#) for the detailed technical requirements of the upgraded reporting platform. Please consult with your desktop/network team for the necessary software download support required by this upgrade.

For more information

If you have any questions about the upgrade, please contact the DES Solutions Center at solutionscenter@des.wa.gov or (360) 407-9100.