

# Transition Training for the Enterprise Reporting Portal

*Presented by  
The Enterprise Reporting Team*



# *What is Happening?*

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- Upgrade of the Enterprise Reporting Standard Reports to the same reporting platform used for Web Intelligence reporting (version 4.0)
- New reporting interface (Portal) will be deployed for customers to access the standard reports



# Why are we Upgrading?

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- The current Standard Reports environment is no longer supported by SAP Business Objects
- The new reporting Portal will sustain:
  - Customer Usability
  - Maintenance Capabilities
  - Reliability
- Allowing us to consider more uses in the future



# *Who is affected?*

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- All users who log in to Enterprise Standard Reports to access their Reports
- Business Objects 4.0 environment will be unavailable while the reports are being migrated
  - This includes access to Web Intelligence and Standard Reports



# *When will it happen?*

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- The migration is scheduled to begin Friday June 7<sup>th</sup>, 2013 at 5:00pm
- The new environment will be up and ready for your use by Monday June 10<sup>th</sup>, 2013 at 7:00am



# *What is New!*

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- The current user interface will be replaced with a new user interface
- **System Access**
  - There will be a new URL to access the Portal
  - You will not have to enter your user name and password every time you access the portal.
- **Look and Feel**
  - You can view the parameters of a report before scheduling
  - No more Add Button!
  - Multi-selection pick lists



# Images of New Interface

Washington State Department of Enterprise Services  
Enterprise Reporting Services

Welcome: ER User | [Profile](#) [Help](#)

**Folders**

- My Favorites
- Public Folders
  - @Helpdesk Web Intelligence
  - 179 Dept of Enterprise Services - Web
  - Budget Reports Development
    - Daily Reports
    - Daily Reports in ER - Web Intelligence
    - Economic Recovery Web Intelligence
  - Financial Reports
    - Account Codes
    - Accounting
      - Budget/Actuals
      - Exceptions
      - Federal
      - Interagency & Interfund
    - Administering Agency
    - Allotment Expenditure Flexible
    - Allotment Expenditure Monthly/BTD
    - Allotment Expenditure Status
  - Data Interfaces
    - Downloads/Extracts
    - Encumbrances
    - Expenditure Activity
    - Expenditure Flexible

Details Page 1 of 1 View 1 - 5 of 5

Title	Last Run	Instances
AFRS Transaction History		0
Agency Payment Register		0
Agency Payment Register Summary Flexible		0
Official Agency Payment Register		0
OST Warrant Register		0

**Details: AFRS Transaction History**

Id: 198509  
 Description: DLY004.  
           crb\_DLY004\_afrs\_transaction\_history.sql  
 Owner: Administrator  
 Type: Crystal Report  
 Last Run:  
 Instances: 0

**Parameters**

Personal Title  
 Biennium  
 Agency  
 Transaction Date  
 Start Date  
 End Date  
 Program  
 Program Index  
 Project  
 Organization Index  
 Transaction Type  
 Batch Type  
 Batch Number  
 Document Number  
 Include Cost Objective and CAFT  
 Include Payment ID and Provider Number  
 Include Submitting Agencies



# New Parameter Page

Schedule: AFRS Transaction History

Parameters Destinations Recurrence

**Personal Title**

**Biennium**  
2013 2013

**Agency**  
179 - Department of Enterprise Services 179

**Transaction Date**  
Last Transaction Date

**Start Date**

**End Date**

**Program**  
020 - Policy Planning & Perform  
030 - Information Services  
040 - Personnel Services  
050 - Business Resources  
010,020,030,040

**Program Index**

Reset Schedule



# *What is not changing*

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- **User Name and Password**

- Your Standard Reports user name and password will not change

- **Your reports**

- All report instances will be moved to the new environment
- Recurring reports will continue to run on the same schedule
- The folder structure will not be changing
- Reports will use the same parameters for scheduling



# Usability

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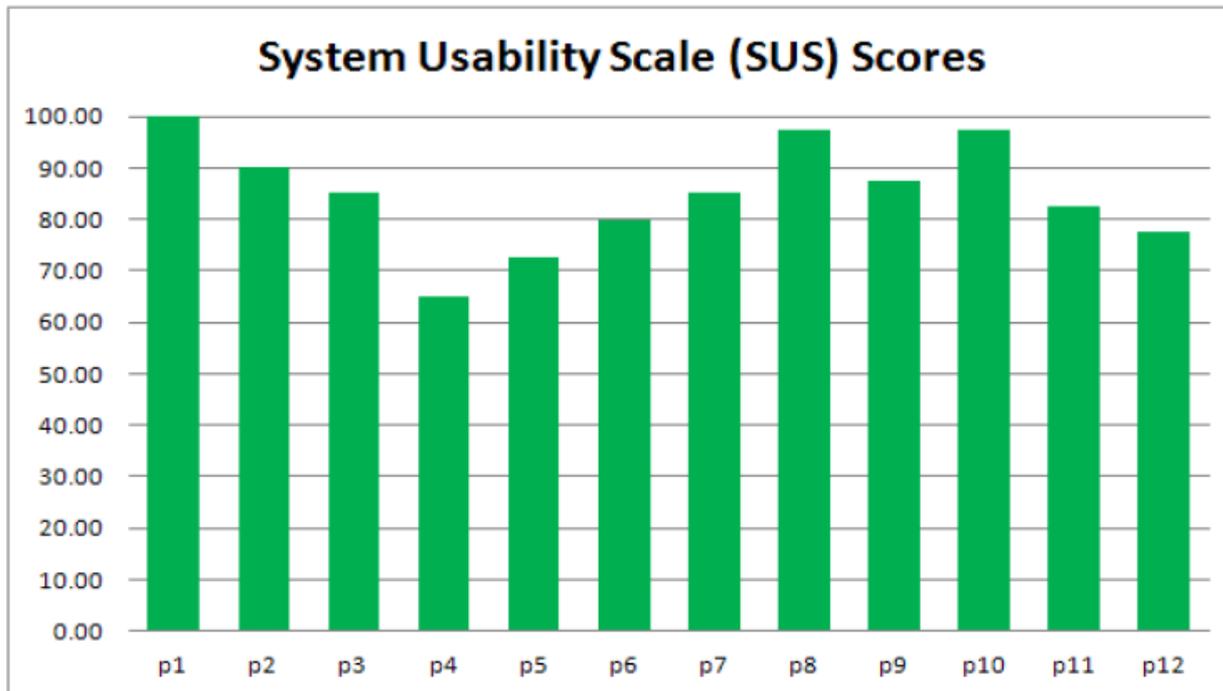
- In early April DES conducted a Usability Study on the new Portal
  - 12 Participants from 9 agencies
  - Changes based on Usability have already been applied
- Overall feedback was positive
  - Participants thought it was more user friendly, easier to navigate, and they liked the new features



# Usability Results

The average usability score from the participants in the study was 85.00.  
The national average score on systems is 68!

This was 20 points higher than the baseline usability study conducted on the current system.



# More Information

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For assistance or general questions

- **DES Solutions Center**

- [solutionscenter@des.wa.gov](mailto:solutionscenter@des.wa.gov)
- (360) 407-9100

For information about the upgrade and training opportunities

- **DES – Enterprise Reporting Page**

- <http://des.wa.gov/services/IT/EnterpriseReporting>
  - Schedule and Upgrade Page



# *Thank you*

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## **Questions?**

