



OFFICE OF FINANCIAL MANAGEMENT

STATE OF WASHINGTON

2010 FACILITIES INVENTORY SYSTEM REPORT

RCW 43.82.150

FACILITIES OVERSIGHT SECTION

OCTOBER 2010

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OVERVIEW

REQUIREMENT AND PURPOSE

The state of Washington owns and leases facilities to house state agencies. This represents a significant financial investment by the citizens of Washington. To monitor this investment, the Office of Financial Management (OFM) has responsibility for the completion of the Facilities Inventory System (FIS), as prescribed in [RCW 43.82.150](#).

This document is a summary of the data reported by agencies in the 2010 FIS.

2010 FACILITIES INVENTORY SYSTEM RESULTS

The 2010 Facility Inventory documents all facilities owned and leased by state agencies. The reporting period for this data was summer 2010. The [2010 FIS Instructions](#) define a facility as a constructed asset with a permanent roof for the shelter of persons, animals, plants, materials or equipment.

During this period, state agencies reported approximately 93,783,000 square feet of owned facilities and 14,082,000 square feet of leased facilities that totaled 107,865,000 square feet. Eighty-nine agencies reported facilities¹. State facilities were located in every county, with Pend Oreille County having the fewest (21) and King County having the most (1,390). Each legislative district contained state facilities.

The 2010 Facility Inventory continues to demonstrate the state's commitment to creating a more complete inventory of state facilities. This is illustrated by a few key improvements:

- A significant increase in the number of records reported in the owned facilities inventory, and
- More consistent reporting method than in 2009, especially for location information.

However, it is still unlikely that the 2010 Facility Inventory is a complete record of all facilities. The report is dependent on complete and accurate data from agencies. The limited tools and resources available to complete the Facility Inventory make this summary difficult and time consuming to compile and validate.

The 2010 inventory, including the facility owner, location, type, condition and size of each facility, and other pertinent facility data, is available at <http://www.ofm.wa.gov/budget/fis.asp>.

The Facility Inventory will be used to inform the development of the 2011–17 Six-Year Facilities Plan and conduct other analyses related to facilities as necessary.

¹143 agencies were contacted. Of that group, 28 had no facilities and 24 were not required to report, per [RCW 15.04.200](#). This yielded 89 reporting agencies.

SUMMARY OF OWNED INVENTORY

Thirty-three agencies reported 9,033 owned facilities that totaled 93,783,000 square feet. Based on square footage, the owned inventory represents 87 percent of the state’s total facilities inventory.

OWNED SQUARE FOOTAGE BY FUNCTIONAL AREA

The table below depicts the total owned square feet by functional area². Higher education represented the largest single functional area, with 2,608 owned facilities that totaled 61,189,000 square feet, or 65.2 percent of all state-owned facilities.

| Owned Square Feet by Functional Areas | |
|---------------------------------------|------------|
| Higher Education | 61,189,060 |
| Human Services | 14,946,424 |
| General Government | 8,577,021 |
| Natural Resources | 4,835,583 |
| Transportation | 3,497,764 |
| Education—Other | 737,116 |

OWNED SQUARE FOOTAGE BY AGENCY SIZE

The table below depicts six agency size categories and the associated square footage for each category.

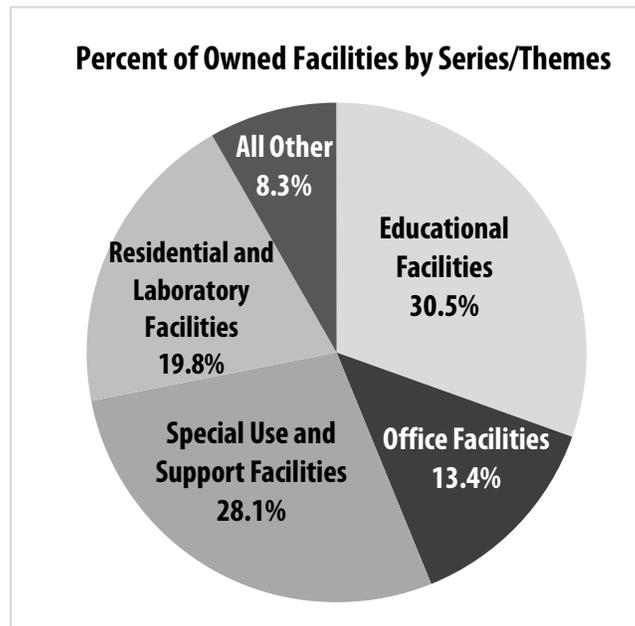
| Agencies by Size | | | | | | |
|----------------------|-----------------|-------------------|----------------------|----------------------|----------------------|-----------------|
| Square Feet | 10,000 – 99,000 | 100,000 – 999,000 | 1,000,000- 1,999,000 | 2,000,000- 2,999,000 | 3,000,000- 9,999,000 | Over 10,000,000 |
| Total square footage | 289,825 | 3,985,484 | 5,660,642 | 7,901,154 | 25,516,300 | 50,429,563 |
| Number of agencies | 6 | 12 | 4 | 3 | 5 | 3 |

The two largest agency size categories represent 81 percent of the total owned square footage. The category for agencies with more than 10 million square feet comprises, in order of size, the University of Washington, the State Board for Community and Technical Colleges, and Washington State University. The next largest category comprises, in order of size, the departments of Corrections, Social and Health Services, General Administration, and Western Washington University and Central Washington University.

² Functional areas are based on the SAAM definitions, at <http://www.ofm.wa.gov/policy/default.asp>.

SPACE TYPES OF OWNED FACILITIES

Space type, or primary use, was organized into 10 series/themes, which were further refined into 31 categories. FIS defines primary use as more than 60 percent of the facility space dedicated to one category. The pie chart below depicts the percentage of facilities by series/themes.



LOCATION OF OWNED FACILITIES

All 39 counties have state-owned facilities, ranging from eight in Columbia County to 1,065 in King County. King, Pierce, Whitman, Spokane and Thurston counties have the highest density of facilities, with each having more than 340 facilities.

| Number of Facilities | Number of Counties |
|----------------------|--------------------|
| 340+ | 6 |
| 200–339 | 15 |
| 100–199 | 7 |
| 50–99 | 6 |
| 0–49 | 6 |

AGE AND CONDITION OF OWNED FACILITIES

The state owns 83 buildings constructed before 1900 and 288 constructed between 1901 and 1910, for a total of 371 facilities older than 100 years. The oldest reported owned building was constructed in 1845. At the other end of the spectrum, 19 facilities were constructed in 2010. The inventory includes 559 owned facilities that have no known construction date.

Agencies were asked to rank their facility conditions on a scale of 1 Superior, 2 Adequate, 3 Fair, 4 Limited Functionality and 5 Marginal Functionality. The FIS instructions list nine categories to evaluate each facility:

- Facility Support and Response Time – facility staff support and response time to request.
- Satisfaction – agency satisfaction with facility
- Preventive vs. Corrective Maintenance – to what degree is maintenance addressed in a preventive or corrective manner
- Maintenance – response to preventive, reactive and emergency maintenance
- Interior – aesthetic assessment of interior finishes
- Exterior – aesthetic assessment of exterior finishes
- Lighting – aesthetic assessment of lighting
- Service Efficiency – service and maintenance call evaluation
- Building Systems Reliability – evaluation of system breakdowns and repairs

| Facility Condition Rating | Percent of Facilities |
|---------------------------|-----------------------|
| 1 Superior | 27.5% |
| 2 Adequate | 31.0% |
| 3 Fair | 20.8% |
| 4 Limited Functionality | 3.7% |
| 5 Marginal Functionality | 2.0% |
| Not assessed | 15.0% |

SUMMARY OF LEASED INVENTORY

Eighty-six agencies reported 1,297 leased facilities that totaled 13,896,882 square feet. Based on square footage, the leased inventory represents 13 percent of the total state facilities inventory.

LEASED SQUARE FOOTAGE BY FUNCTIONAL AREA

The table below depicts the total leased square feet by functional area³. Human services represented the largest single functional area, with 362 leased facilities that totaled 5,489,500 square feet, or 39.5 percent of all state-leased facilities. General government represents the second largest functional area with 411 leased facilities that totaled 4,208,046 square feet, or 30.3 percent of all state-leased facilities.

| Total Square Feet | |
|--------------------|-----------|
| Human Services | 5,489,566 |
| General Government | 4,208,046 |
| Higher Education | 2,607,185 |
| Transportation | 1,000,846 |
| Natural Resources | 545,630 |
| Education | 45,609 |

MAJOR AGENCY USERS OF LEASED FACILITIES

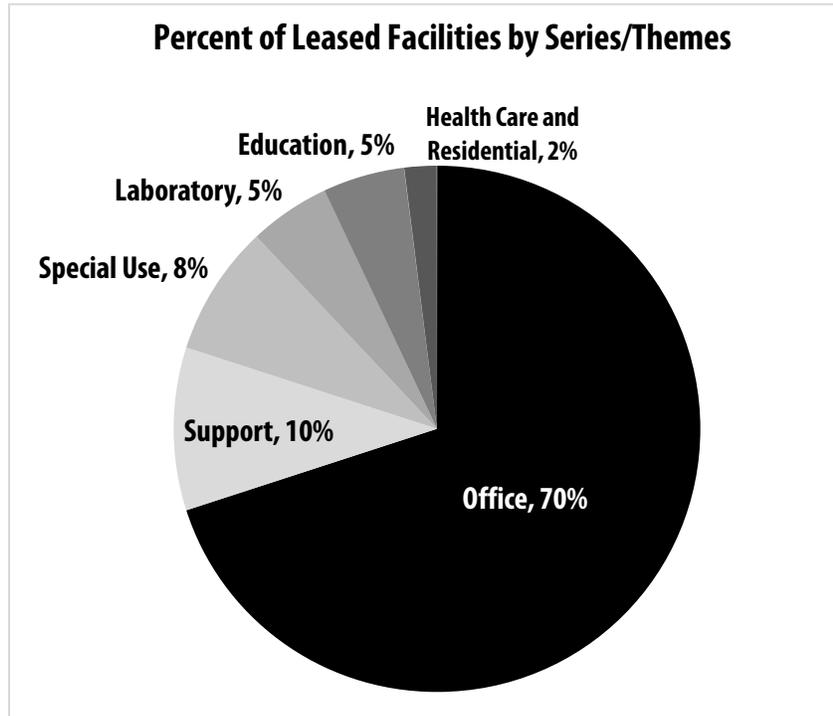
The top three leasing agencies are the Washington State Liquor Control Board, the Department of Social and Health Services, and the University of Washington. Each agency has more than 100 leases. The Military Department, State Board for Community and Technical Colleges, and the Department of Corrections each have more than 75 leases. The table below depicts these data.

| Number of Leases | Number of Agencies |
|------------------|--------------------|
| 100+ | 3 |
| 75–99 | 3 |
| 50–75 | 3 |
| 10–49 | 13 |
| 2–9 | 30 |
| 1 | 34 |

³ Functional areas are based on SAAM definitions, at <http://www.ofm.wa.gov/policy/default.asp>.

SPACE TYPES OF LEASED FACILITIES

Space types were organized into 10 series/themes, which were further refined into 31 categories. FIS defines primary use as more than 60 percent of the space dedicated to one category. Lease space types are dominated by the office series/themes. A chart depicting series/themes is provided below.



Three lease space types were not reported in 2010: study, general and unclassified.

LOCATION OF LEASED FACILITIES

Thirty-seven counties have state-leased facilities: King County has 316; Thurston County has 212; four counties have 50 to 99; five counties have 25 to 49; 14 have 10 to 24; 12 counties have two to nine and Lincoln County has one. Wahkiakum and Garfield counties have no state-leased facilities.

AGE AND CONDITION OF LEASED FACILITIES

The oldest continuously occupied leased facility is situated between the city of Lynnwood and Edmonds Community College, and was first occupied in 1955. There are four leased facilities that the state first occupied in the 1960s, 19 in the '70s, 71 in the '80s and 374 in the '90s.

Agencies were asked to rank their leased facilities on the same 1 to 5 condition scale used on state-owned facilities. The large percentage of unassessed leases points to the need for additional facility assessments. This information is depicted in the table on the following page.

| Facility Condition Rating | Percent of Facilities |
|---------------------------|-----------------------|
| 1 Superior | 8.3% |
| 2 Adequate | 57.0% |
| 3 Fair | 7.2% |
| 4 Limited Functionality | 1.4% |
| 5 Marginal Functionality | 0.2% |
| Not assessed | 26.0% |

DESCRIPTION OF REAL ESTATE AUTHORITY

Three primary real estate authorities are defined in FIS, based on state laws:⁴ the Department of General Administration; state agencies leasing through statutory exemption or delegation from General Administration; and higher education. Of the 1,297 leased facilities reported, 700 (54.0 percent), were General Administration leases, 389 (30.0 percent) were agency leases, and 208 (16.0 percent) were higher education leases.

COSTS OF LEASED FACILITIES (RENT AND SERVICES)

Rent

Based on the data supplied in FIS, the state pays approximately \$239,001,000 annually for leases. This cost represents contractual obligations only and does not include services paid outside of the lease.

The table below depicts the annual lease cost by real estate authority, the total square feet leased and the average cost per square.

| Real Estate Authority | Annual Rent | Total Square Feet | Average Cost Per Square Foot |
|------------------------|------------------|-------------------|------------------------------|
| General Administration | \$171,429,517.80 | 9,961,196 | \$17.21 |
| State Agency | \$22,049,576.52 | 2,041,522 | \$10.80 |
| Higher Education | \$45,522,123.04 | 1,894,164 | \$24.03 |

While this is a very high-level summary of lease costs, variance in the average cost per square foot may be due to quality of space, type of space leased, length of lease term, or other terms and conditions negotiated in the lease.

⁴ See [RCW 43.82.010 \(13\)](#) and [RCW 28B.10.020](#) for more information.

Services

Information provided in the services paid section of the Facilities Inventory was inconclusive due to the lack of reported data. Four agencies reported no such data. Of the 13 services paid categories, all categories were blank or not applicable a minimum of 10 percent of the time, with recycling being blank or not applicable 62.9 percent of the time.

Even with the lack of data, some generalities can be drawn. Owners typically pay for costs such as assessment, storm water, property taxes and insurance. Lessees pay for energy (natural gas and electricity) costs approximately half of the time and janitorial (including restroom supplies) more than half of the time.

The table below depicts the percentage of each service paid by the state and by the owner.

| Services | Percent Paid By State | Percent Paid By Owner | Percent N/A or Blank |
|----------------------|-----------------------|-----------------------|----------------------|
| Assessment | 0.2% | 85.0% | 14.7% |
| Bulbs/Tubes | 36.9% | 54.8% | 8.3% |
| Natural Gas | 53.6% | 33.2% | 13.3% |
| Electric | 59.3% | 32.5% | 8.2% |
| Garbage | 45.0% | 46.0% | 8.9% |
| Insurance | 2.2% | 84.0% | 13.7% |
| Janitorial | 60.4% | 30.8% | 8.7% |
| Restroom Supply | 58.4% | 31.8% | 9.9% |
| Sewer | 38.6% | 52.0% | 9.4% |
| Storm Water | 9.7% | 81.6% | 8.7% |
| Property Tax | 1.2% | 55.5% | 43.3% |
| Water | 31.2% | 29.8% | 39.0% |
| Recycling/Composting | 25.4% | 7.4% | 67.2% |

OTHER KEY LEASE TERMS AND CONDITIONS

In addition to rent and services information, two other key pieces of lease contract information are collected: cancellation clauses and amortized tenant improvements.

Cancellation Clauses

The table below depicts the percentage of leases that include a cancellation clause.

| Real Estate Authority | Cancellation Clause Included | No Cancellation Clause | Not Reported |
|------------------------|------------------------------|------------------------|--------------|
| General Administration | 18.3% | 34.5% | 1.2% |
| State Agency | 15.9% | 7.9% | 6.2% |
| Higher Education | 1.6% | 14.9% | 0.2% |

Amortized Tenant Improvements

Amortized tenant improvements (TIs) are improvements made at the request of the tenant above and beyond the standard improvements made when acquiring a space. This may include additional walls, secured entrances, information technology, electrical requirements or other renovations. An amortized TI includes costs in the lease contract as additional monthly payments to the lessor. These additional monthly payments include interest.

The table below depicts the percentage of leases that report amortized TIs.

| Real Estate Authority | Amortized TIs Included | No Amortized TIs |
|------------------------|------------------------|------------------|
| General Administration | 4.4% | 95.6% |
| State Agency | 0.3% | 99.7% |
| Higher Education | 1.9% | 98.1% |

Of the 1,297 leases documented in FIS, 36 reported having amortized TI costs. The data indicates that in 2005, there was a spike in leases negotiated with amortized TIs, with a total of 17 leases with amortized TIs. Eleven were for the Department of Social and Health Services. The overall average for amortized TIs is four per year. This number drops to three leases with amortized TIs with the removal of 2005 spike; the annual average the past three years has been two TIs.

The use of amortization when paying TIs is generally discouraged by OFM due to the high cost of interest required in leased contracts. It has been nearly eliminated as a state practice except for emergencies.

CHANGES IN THE 2010 INVENTORY

In 2010, RCW 43.82.150 required agencies to report their facility inventory by September 1 and OFM to provide a summary report to the Legislature by October 1. This expectation is challenging to meet using Excel, the current reporting tool. Significant time was needed to collate and clean the data, which left minimal time to validate data and prepare the report.

Many agencies reported changes to their owned records. The most significant change came from the State Parks and Recreation Commission, which reported 1,887 additional records that totaled 725,047 square feet averaging 380 square feet per new record. In addition, a small reduction in the number of leases from 2009 was also reported.

The condition assessment tool demonstrated generally positive movement from 2009 to 2010. All five categories in owned and leased status improved by an average of 2 percentage points per category.

IMPROVEMENTS FOR FUTURE SYSTEM

In September 2008, OFM submitted to the Legislature the [Facilities Inventory System Report](#) for improving FIS reporting. That report recommended replacing the current Excel system with an interactive Web-based system. Due to the current economic downturn, the development of a new system was deferred and the 2010 FIS was conducted using the redesigned Excel format in 2009. However, an interactive Web-based system would:

- Improve analysis of state resources;
- Provide detailed facility locations to the public via the Internet;
- Improve agency FIS reporting; and
- Improve agency ability to explore co-location opportunities.

OFM is exploring a unique identifying numbering system for state facilities. This identifier could be used in FIS as well as other data systems such as fiscal and lease management systems. This would allow the state to:

- Conduct a more robust analysis of space management (including six-year planning, space utilization and co-location);
- Identify and manage the cost of lease and operating expenses in both leased and owned facilities; and
- Track facilities changes over time.

In addition, consolidating information through the creation of a Web-based system and creating a numbering system could be used for additional reporting and analysis requirements. Examples of these requirements include:

- Higher education comparable framework managed by OFM Capital Budget;
- Acquisition of insurance by OFM's Risk Management Office for state facilities;
- Ten-year capital planning and budget development managed by OFM's Capital Budget staff;
- Lease negotiation and administration process managed by General Administration;

- Operating budget development managed by OFM’s Budget Division;
- Comprehensive emergency management planning, state hazard mitigation plan and Homeland Security managed by the Military Department; and
- Growth management planning for essential public facilities managed by local jurisdictions.

QUESTIONS/COMMENTS

For questions about the FIS process, instructions or results, or to provide feedback, contact these OFM staff members:

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APPENDIX: FACILITIES DEMOGRAPHICS BY AGENCY

The following chart is a summary by agency of the total facilities and total square footage (by leased and owned facilities) for all types of facilities. The chart is sorted by the percentage of total inventory which is provided, based on the total square footage.

| Agency Title | Number of Owned Facilities | Number of Leased Facilities | Total Number of Facilities | Total Owned Square Footage | Total Leased Square Footage | Total Square Footage | Percent of Total Inventory |
|------------------------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|-----------------------------|----------------------|----------------------------|
| University of Washington | 541 | 154 | 695 | 19,302,811 | 1,509,103 | 20,811,914 | 19.33% |
| Community and Technical College System | 862 | 74 | 936 | 18,466,344 | 824,157 | 19,290,501 | 17.91% |
| Washington State University | 870 | 6 | 876 | 12,660,408 | 46,955 | 12,707,363 | 11.80% |
| Department of Corrections | 726 | 76 | 802 | 8,161,784 | 655,362 | 8,817,146 | 8.19% |
| Department of Social and Health Services | 515 | 171 | 686 | 5,495,007 | 3,148,794 | 8,643,801 | 8.03% |
| Department of General Administration | 88 | 7 | 95 | 5,404,289 | 485,645 | 5,889,934 | 5.47% |
| Western Washington University | 116 | 10 | 126 | 3,320,541 | 83,548 | 3,404,089 | 3.16% |
| Department of Transportation | 843 | 41 | 884 | 2,807,677 | 423,649 | 3,231,326 | 3.00% |
| Central Washington University | 89 | 3 | 92 | 3,134,679 | 5,035 | 3,139,714 | 2.92% |
| Eastern Washington University | 70 | 9 | 79 | 2,716,259 | 34,271 | 2,750,530 | 2.55% |
| State Parks and Recreation Commission | 2,910 | 17 | 2927 | 2,377,218 | 83,003 | 2,460,221 | 2.28% |
| Military Department | 153 | 79 | 232 | 1,483,052 | 644,984 | 2,128,036 | 1.98% |
| The Evergreen State College | 59 | 2 | 61 | 1,528,696 | 37,360 | 1,566,056 | 1.45% |
| State Convention and Trade Center | 1 | 1 | 2 | 1,336,159 | 218,000 | 1,554,159 | 1.44% |
| Department of Fish and Wildlife | 677 | 28 | 705 | 1,312,735 | 130,806 | 1,443,541 | 1.34% |
| Liquor Control Board | 1 | 177 | 178 | 221,134 | 940,312 | 1,161,446 | 1.08% |
| Washington State Patrol | 142 | 27 | 169 | 660,920 | 203,651 | 864,571 | 0.80% |
| Department of Natural Resources | 256 | 19 | 275 | 733,866 | 38,665 | 772,531 | 0.72% |
| Department of Employment Security | 2 | 57 | 59 | 93,550 | 649,953 | 743,503 | 0.69% |
| Department of Labor and Industries | 3 | 20 | 23 | 414,804 | 321,169 | 735,973 | 0.68% |

| Agency Title | Number of Owned Facilities | Number of Leased Facilities | Total Number of Facilities | Total Owned Square Footage | Total Leased Square Footage | Total Square Footage | Percent of Total Inventory |
|-----------------------------------------------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|-----------------------------|----------------------|----------------------------|
| Department of Ecology | 8 | 15 | 23 | 401,756 | 169,411 | 571,167 | 0.53% |
| Department of Veterans Affairs | 41 | 2 | 43 | 524,965 | 26,448 | 551,413 | 0.51% |
| Department of Health | 2 | 9 | 11 | 76,152 | 447,055 | 523,207 | 0.49% |
| Office of the Attorney General | 0 | 14 | 14 | - | 449,583 | 449,583 | 0.42% |
| Department of Licensing | 4 | 61 | 65 | 29,167 | 350,624 | 379,791 | 0.35% |
| Department of Revenue | 0 | 20 | 20 | - | 331,532 | 331,532 | 0.31% |
| Washington State Center for Childhood Deafness and Hearing Loss | 15 | 0 | 15 | 245,567 | - | 245,567 | 0.23% |
| Office of the Secretary of State | 4 | 6 | 10 | 110,761 | 104,276 | 215,037 | 0.20% |
| Washington State Criminal Justice Training Commission | 9 | 1 | 10 | 180,162 | 2,900 | 183,062 | 0.17% |
| Washington State Historical Society | 3 | 1 | 4 | 181,862 | 600 | 182,462 | 0.17% |
| State School for the Blind | 13 | 0 | 13 | 165,600 | - | 165,600 | 0.15% |
| Department of Information Services | 0 | 13 | 13 | - | 144,994 | 144,994 | 0.13% |
| Eastern Washington State Historical Society | 5 | 0 | 5 | 144,087 | - | 144,087 | 0.13% |
| Washington State Health Care Authority | 0 | 5 | 5 | - | 123,998 | 123,998 | 0.12% |
| Department of Agriculture | 7 | 38 | 45 | 10,008 | 109,144 | 119,152 | 0.11% |
| Department of Commerce | 0 | 8 | 8 | - | 102,441 | 102,441 | 0.10% |
| Spokane Intercollegiate Research and Technology Institute | 1 | 1 | 2 | 59,322 | 39,080 | 98,402 | 0.09% |
| Board of Industrial Insurance Appeals | 0 | 9 | 9 | - | 76,191 | 76,191 | 0.07% |
| Department of Retirement Systems | 0 | 3 | 3 | - | 75,647 | 75,647 | 0.07% |
| Office of the State Auditor | 0 | 17 | 17 | - | 73,660 | 73,660 | 0.07% |
| Administrative Office of the Courts | 0 | 3 | 3 | - | 68,227 | 68,227 | 0.06% |
| Office of the Insurance Commissioner | 0 | 5 | 5 | - | 61,918 | 61,918 | 0.06% |

| Agency Title | Number of Owned Facilities | Number of Leased Facilities | Total Number of Facilities | Total Owned Square Footage | Total Leased Square Footage | Total Square Footage | Percent of Total Inventory |
|------------------------------------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|-----------------------------|----------------------|----------------------------|
| Department of Personnel | 0 | 4 | 4 | - | 61,734 | 61,734 | 0.06% |
| Washington State Gambling Commission | 0 | 8 | 8 | - | 58,055 | 58,055 | 0.05% |
| State Lottery Commission | 0 | 7 | 7 | - | 57,716 | 57,716 | 0.05% |
| Utilities and Transportation Commission | 0 | 2 | 2 | - | 53,234 | 53,234 | 0.05% |
| Department of Financial Institutions | 0 | 3 | 3 | - | 50,715 | 50,715 | 0.05% |
| Office of Administrative Hearings | 0 | 7 | 7 | - | 43,935 | 43,935 | 0.04% |
| Office of Financial Management | 0 | 2 | 2 | - | 31,902 | 31,902 | 0.03% |
| State Investment Board | 0 | 2 | 2 | - | 30,398 | 30,398 | 0.03% |
| Higher Education Coordinating Board | 0 | 2 | 2 | - | 27,676 | 27,676 | 0.03% |
| Washington State Housing Finance Commission | 0 | 1 | 1 | - | 26,014 | 26,014 | 0.02% |
| Court of Appeals | 1 | 0 | 1 | 21,626 | - | 21,626 | 0.02% |
| Department of Early Learning | 0 | 1 | 1 | - | 20,336 | 20,336 | 0.02% |
| Department of Services for the Blind | 0 | 7 | 7 | - | 14,645 | 14,645 | 0.01% |
| Senate | 0 | 2 | 2 | - | 13,800 | 13,800 | 0.01% |
| Public Employment Relations Commission | 0 | 2 | 2 | - | 12,809 | 12,809 | 0.01% |
| Superintendent of Public Instruction | 0 | 4 | 4 | - | 10,534 | 10,534 | 0.01% |
| Statute Law Committee | 0 | 1 | 1 | - | 9,840 | 9,840 | 0.01% |
| Human Rights Commission | 0 | 2 | 2 | - | 8,836 | 8,836 | 0.01% |
| Work Force Training and Education Coordinating Board | 0 | 1 | 1 | - | 8,168 | 8,168 | 0.01% |
| Washington Traffic Safety Commission | 0 | 1 | 1 | - | 8,113 | 8,113 | 0.01% |
| Indeterminate Sentence Review Board | 0 | 1 | 1 | - | 7,815 | 7,815 | 0.01% |
| Public Disclosure Commission | 0 | 1 | 1 | - | 7,682 | 7,682 | 0.01% |
| County Road Administration Board | 0 | 1 | 1 | - | 7,349 | 7,349 | 0.01% |
| Joint Legislative Audit and Review Committee | 0 | 1 | 1 | - | 6,904 | 6,904 | 0.01% |

| Agency Title | Number of Owned Facilities | Number of Leased Facilities | Total Number of Facilities | Total Owned Square Footage | Total Leased Square Footage | Total Square Footage | Percent of Total Inventory |
|----------------------------------------------------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|-----------------------------|----------------------|----------------------------|
| State Law Library | 0 | 1 | 1 | - | 6,663 | 6,663 | 0.01% |
| Washington State Arts Commission | 0 | 1 | 1 | - | 5,971 | 5,971 | 0.01% |
| Environmental Hearings Office | 0 | 1 | 1 | - | 5,653 | 5,653 | 0.01% |
| Office of Minority and Women's Business Enterprises | 0 | 1 | 1 | - | 5,567 | 5,567 | 0.01% |
| Board of Tax Appeals | 0 | 2 | 2 | - | 5,195 | 5,195 | 0.00% |
| Transportation Improvement Board | 0 | 1 | 1 | - | 4,632 | 4,632 | 0.00% |
| State Board of Accountancy | 0 | 1 | 1 | - | 4,129 | 4,129 | 0.00% |
| Home Care Quality Authority | 0 | 1 | 1 | - | 3,426 | 3,426 | 0.00% |
| Office of the Governor | 0 | 2 | 2 | - | 3,179 | 3,179 | 0.00% |
| Office of Public Defense | 0 | 1 | 1 | - | 3,060 | 3,060 | 0.00% |
| Washington Pollution Liability Insurance Program | 0 | 1 | 1 | - | 3,048 | 3,048 | 0.00% |
| Puget Sound Partnership | 0 | 1 | 1 | - | 3,000 | 3,000 | 0.00% |
| Sentencing Guidelines Commission | 0 | 1 | 1 | - | 2,974 | 2,974 | 0.00% |
| Columbia River Gorge Commission | 0 | 1 | 1 | - | 2,900 | 2,900 | 0.00% |
| Life Sciences Discovery Fund Authority | 0 | 1 | 1 | - | 2,529 | 2,529 | 0.00% |
| Washington Health Care Facilities Authority | 0 | 1 | 1 | - | 2,508 | 2,508 | 0.00% |
| Caseload Forecast Council | 0 | 1 | 1 | - | 2,105 | 2,105 | 0.00% |
| Washington Horse Racing Commission | 0 | 1 | 1 | - | 2,093 | 2,093 | 0.00% |
| Law Enforcement Officers' and Fire Fighters' Plan 2 Retirement Board | 0 | 1 | 1 | - | 1,998 | 1,998 | 0.00% |
| Transportation Commission | 0 | 1 | 1 | - | 1,939 | 1,939 | 0.00% |
| Growth Management Hearings Board | 0 | 1 | 1 | - | 1,661 | 1,661 | 0.00% |
| Board for Volunteer Firefighters | 0 | 1 | 1 | - | 1,402 | 1,402 | 0.00% |

| Agency Title | Number of Owned Facilities | Number of Leased Facilities | Total Number of Facilities | Total Owned Square Footage | Total Leased Square Footage | Total Square Footage | Percent of Total Inventory |
|-------------------------------------|----------------------------|-----------------------------|----------------------------|----------------------------|-----------------------------|----------------------|----------------------------|
| Marine Employees Commission | 0 | 1 | 1 | - | 889 | 889 | 0.00% |
| Joint Legislative Systems Committee | 0 | 0 | 0 | - | - | 0 | 0.00% |
| Totals | 9,037 | 1,297 | 10,334 | 93,782,968 | 13,896,882 | 107,679,850 | |

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